

## MINUTES

### CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP HEALTH BENEFITS COMMITTEE MEETING

March 10, 2017

10:00 A.M - 12:00 P.M

CCCSIG Conference Room  
550 Ellinwood Way  
Pleasant Hill, CA 94523  
1 (866) 922-2744

#### Teleconference Locations:

Byron Union School District, 14301 Byron Highway, Byron, CA 94514

#### Call-In Instructions

Call-In Number: 1-800-531-3045, Participant Access Code: 5871613#

Operator will ask if you are entering as Host – at this point Press # and stay on the line until your call is connected

\*NOTE – for those members calling in, the location must be accessible to the public and the agenda page must be posted at your teleconference location (outside of main entrance and outside your teleconference location [office door])

#### I. CALL TO ORDER

The meeting was called to order by Robin Yearby at 10:02 AM. Introductions were made.

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#### II. ROLL CALL & INTRODUCTIONS

Bylaws of the Contra Costa County Schools Insurance Group I.G.4. Quorum. A majority of each Committee membership shall constitute a quorum for the transaction of business except that less than a quorum may adjourn from time to time.

Member Districts = 9

Number required to achieve a quorum = 5

Those in attendance were:

#### CCCSIG:

Contra Costa County Schools Insurance Group

Bridget Moore, Executive Director

#### MEMBERS:

Arcohe Union School District

Mindy McCreery, Jim Shock

Brentwood Union School District

Roxane Jablonski-Liu

Castro Valley Unified School District

Robin Yearby, Chair

Moraga School District

Daniela Parasidis

Travis Unified School District

Sara Smith, Alternate

Walnut Creek School District

Audrey Katzman

#### ABSENT:

Byron Union School District

Lisa Williams

Canyon School District

Gloria Faircloth

Oakley Union Elementary School District

Maria de la Luz Bordanaro

#### GUEST

Kaiser Permanente

Kelsey Lesley, Account Manager

## **CONSULTANTS**

Keenan & Associates  
Keenan & Associates

Debra DeSpain  
Vickie Vales

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### **III. PUBLIC COMMENTS**

There were no public comments.

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### **IV. APPROVAL OF AGENDA**

**2017-016  
Action**

A motion was made by Daniela Parasidis, seconded by Audrey Katzman and unanimously carried to approve the Agenda as presented. Votes:

Arcohe - Aye	Brentwood – Aye
Byron – Absent	Canyon – Absent
Castro Valley – Aye	Moraga - Aye
Oakley – Absent	Travis - Aye
Walnut Creek – Aye	

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### **V. APPROVAL OF MINUTES – February 10, 2017**

**2017-017  
Action**

A motion was made by Daniela Parasidis, seconded by Roxane Jablonski-Liu and unanimously carried to approve the Minutes as presented. Votes:

Arcohe - Aye	Brentwood – Aye
Byron – Absent	Canyon – Absent
Castro Valley – Aye	Moraga - Aye
Oakley – Absent	Travis - Aye
Walnut Creek – Aye	

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### **VI. CORRESPONDENCE**

**2017-018  
Information**

There was no correspondence for this meeting.

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### **VII. ADMINISTRATION/HEALTH BENEFIT PROGRAM ADMINISTRATIVE UPDATE**

#### **Kaiser Periodic Utilization Report**

**2017-019  
Information**

Kelsey Lesley, Account Manager, Kaiser Permanente, introduced herself and explained her role with Keenan and the Health Benefits Committee. Kelsey is not only responsible for the HBP renewal, but is also a resource available throughout the year to assist with any Kaiser questions or issues. Kelsey reviewed the Periodic Utilization Report for the period October 1, 2015 – September 30, 2016 highlighting the following points:

- Inpatient Claims – increased 13.84% PMPM since the 2017 renewal period
- Outpatient Claims – increased 17.48% PMPM since the 2017 renewal period
- Total Paid Claims – increased 10.98% since the 2017 renewal period

Kelsey queried the committee on how the change in the specialty drug benefit was received. Roxane Jablonski-Liu, Brentwood, indicated their employees were not very happy about the change. They feel their providers should know about specialty drugs and alternatives. At the very least, their doctor should be able to advise them up front about the drugs and the cost.

With that said, Roxane did voice her appreciation of the response she and her team receive from Kaiser and Keenan when employee issues arise, including the additional information request surrounding specialty

drugs.

Jim Shock, Arcohe School District, thanked Kelsey and the Keenan team for providing this information. He stated this was the most inclusive and informative presentation he has received and really appreciates it.

## **2016 Year in Review**

**2017-020  
Information**

Debra stated that Keenan provides the HBP activity and renewal overview every year of the previous plan year.

Highlights include:

- Sutter Health Plus Savings by District slide. The savings is presented as PEPM as this seemed to be the most equitable due to the different plan designs and enrollments.
- Kaiser 2017 renewal
- Kaiser renewal rate history
- Webinars – if you cannot attend, they are posted to Keenan’s website along with any documents

Debra mentioned Keenan usually provides a comparison of Anthem Blue Cross and Kaiser utilization, but with the non-renewal from Anthem, it did not seem practical. We will receive utilization data from Sutter Health Plus and will provide that information upon receipt. However, for renewal purposes, the report Kelsey provided today is the most critical.

Jim Shock again stated the information was appreciated and thanked the Keenan team for providing it.

## **Medical Waiver Form**

**2017-021  
Information**

During a recent HBPC meeting, a medical waiver form was discussed. Debra presented the draft medical waiver form, reviewing it for the committee. The form was drafted from the Brentwood document, which seems to be working well for them.

Debra reminded the districts who offer cash-in-lieu; they should have a signed waiver form from the employee each year.

Vickie will email the form to the members to use, should they choose to do so.

## **Medical Eligibility Policy**

**2017-022  
Information**

Bridget Moore reviewed the draft policy with the JPA counsel. During that discussion, it was determined this was not something that needed to be adopted into the Bylaws or the JPA procedures. The information was more of a guideline for the districts to follow and would not be governed by the JPA.

Therefore, Debra revised the information to reflect more as recommendations vs. policy. In addition, Debra mentioned she has an enrollment FAQ document used by another JPA, which might be useful. She will revise it to fit this program and bring it back to the committee.

There were no additional changes to the updated guidelines. Vickie will email to the committee.

## Qualifying Event Posters

2017-023  
Action

Debra distributed the three (3) updated draft Qualifying Event posters, which incorporate the few changes discussed at the February HBPC meeting. With no additional changes requested, the posters were approved. Debra mentioned if a district did not have the ability to print the poster size, let her know and she will print them as needed.

Audrey Katzman asked if there was a full list of qualifying events. Debra said they were determined by the IRS and she would provide a list.

A motion was made by Roxane Jablonski-Liu, seconded by Audrey Katzman and unanimously carried to approve the Qualifying Event posters as presented. Votes:

Arcohe - Aye	Brentwood – Aye
Byron – Absent	Canyon – Absent
Castro Valley – Aye	Moraga - Aye
Oakley – Absent	Travis - Aye
Walnut Creek – Aye	

## VIII. INFORMATION

### MEMBER COMMENTS

Information

There were no additional Member comments.

### CONSULTANT COMMENTS

Information

Debra informed the HBPC of the recent announcement that Keenan has been purchased by a large company from Florida, AssuredPartners. Debra does not foresee any change in the Oakland team or within the organization at this time. Debra will provide updates as information becomes available.

### LEGISLATIVE UPDATE/BRIEFING

2017-024  
Information

Debra DeSpain started to review the legislative briefing included in the meeting materials. However, it was referencing the potential repeal of ACA and has changed since this briefing was published.

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## IX. AGENDA ITEMS NEXT MEETING

Information

As there were no agenda items for the next meeting, it was decided to cancel the April 14 meeting. Vickie will send out the calendar cancellation.

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## X. ADJOURNMENT: Robin Yearby adjourned the meeting at 11:40 AM.

### Americans with Disabilities Act:

*Contra Costa County Schools Insurance Group conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modifications or accommodation, in order to participate in a public meeting of the Contra Costa County Schools Insurance Group, shall be made to: Bridget Moore, Executive Director, Contra Costa County Schools Insurance Group - 550 Ellinwood Way, Pleasant Hill, CA 94523 - 1 (866) 922-2744.*