

## AGENDA

### CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP HEALTH BENEFITS COMMITTEE MEETING

November 3, 2017  
10:00 A.M – 12:00 P.M.

CCCSIG Conference Room,  
550 Ellinwood Way  
Pleasant Hill CA 94523

#### I. CALL TO ORDER

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#### II. ROLL CALL & INTRODUCTIONS

Bylaws of the Contra Costa County Schools Insurance Group I.G.4. Quorum. A majority of each Committee membership shall constitute a quorum for the transaction of business except that less than a quorum may adjourn from time to time.

Member Districts = 9

Number required to achieve a quorum = 5

#### CCCSIG:

Contra Costa County Schools Insurance Group

Bridget Moore, Executive Director

#### MEMBERS:

Arcohe Union School District

Troy Miller

Arcohe Union School District

Mindy McCreery/Jim Shock, Alternates

Brentwood Union School District

Roxane Jablonski-Liu

Brentwood Union School District

Debbie Valladao, Alternate

Byron Union School District

Open

Byron Union School District

Tina Pedersen, Alternate

Canyon School District

Gloria Faircloth

Castro Valley Unified School District

Candi Clark

Castro Valley Unified School District

Robin Yearby, Chair

Moraga School District

Daniela Parasidis

Moraga School District

Courtney Avellar, Alternate

Oakley Union Elementary School District

Maria de la Luz Bordanaro

Oakley Union Elementary School District

Cindy Peterson/Tammi Lauderdale, Alternates

Travis Unified School District

Sonia Lasyone

Travis Unified School District

Trudy Barrington, Alternate

Walnut Creek School District

Audrey Katzman

Walnut Creek School District

Griselda Barraza, Alternate

#### CONSULTANTS

Keenan & Associates

Debra DeSpain

Keenan & Associates

Vickie Vales

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**III. PUBLIC COMMENTS**

Comments from the general public will be received and limited to five minutes per person.

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**IV. APPROVAL OF AGENDA****2017-057****Action**

The Committee retains the right to change the order in which agenda items are discussed. Subject to review by the Committee, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2.

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**V. APPROVAL OF MINUTES – September 20, 2017****2017-058****Action**

The Committee will review the minutes of the last Committee meeting for any adjustments and adoption.

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**VI. ADMINISTRATION/HEALTH BENEFIT PROGRAM ADMINISTRATIVE UPDATE****Flu Clinic Update****2017-059  
Information****Open Enrollment Updates****2017-060  
Information****Kaiser Invoice Payment Procedure****2017-061  
Information****2018 Health Benefits Committee Meeting Schedule****2017-062  
Action**

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**VII. INFORMATION****MEMBER COMMENTS****Information**

Each member may report about various matters involving the Committee. There will be no Committee discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**CONSULTANT COMMENTS****Information**

The Consultant will report to the Committee about various matters involving the Committee. There will be no Committee discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

**LEGISLATIVE UPDATE/BRIEFING****2017-063  
Information**

The Consultant will present Legislative Updates/Briefings/Articles of Interest to the Committee.

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**VIII. AGENDA ITEMS NEXT MEETING****Information**

Members and others may suggest items for consideration at the next meeting scheduled for December 8, 2017.

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**X. ADJOURNMENT****Americans with Disabilities Act:**

*Contra Costa County Schools Insurance Group conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modifications or accommodation, in order to participate in a public meeting of the Contra Costa County Schools Insurance Group, shall be made to: Bridget Moore, Executive Director, Contra Costa County Schools Insurance Group - 550 Ellinwood Way, Pleasant Hill, CA 94523 - 1 (866) 922-2744.*

**CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP**

**HEALTH BENEFITS COMMITTEE MEETING  
AGENDA ITEM DETAIL**

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PRESENTED TO: DATE: November 3, 2017

Health Benefits Committee

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SUBJECT: ITEM #: 2017-057

Approval of Agenda Enclosure: **Action**  
Yes

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Category: Approval of Agenda

Prepared by: Keenan & Associates

Requested by: Health Benefits Committee

**BACKGROUND:**

Under California Government Code Section 54950 the "Legislative Body" is required to post an agenda detailing each item of business to be discussed. The Committee posts the agenda in compliance with California Government Code Section 54954.2

**STATUS:**

Unless items are added to the agenda according to Government Code 54954.2 (b) (1) (2) (3), the agenda is to be approved as posted.

**RECOMMENDATION:**

Subject to changes or corrections, the agenda is to be approved.

**CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP**

**HEALTH BENEFITS COMMITTEE MEETING  
AGENDA ITEM DETAIL**

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PRESENTED TO: \_\_\_\_\_ DATE: November 3, 2017

Health Benefits Committee

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SUBJECT: \_\_\_\_\_ ITEM #: 2017-058

Approval of Minutes September 20, 2017

Enclosure: **Action**  
Yes

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Category: Approval of Minutes

Prepared by: Keenan & Associates

Requested by: Health Benefits Committee

**BACKGROUND:**

As a matter of record and in accordance with the Brown Act, minutes of each meeting are kept and recorded.

**STATUS:**

Included in the agenda packet are minutes from the September 20, 2017, meeting, which have not yet been approved.

**RECOMMENDATION:**

Subject to changes or corrections, the minutes of the September 20, 2017, meeting is to be approved as submitted.

**MINUTES  
CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP  
HEALTH BENEFITS COMMITTEE MEETING**

September 20, 2017  
1:00 P.M – 2:00 P.M.

**Teleconference Locations:**

CCCSIG, 550 Ellinwood Way, Pleasant Hill CA 94523  
Arcohe Union School District, 11755 Ivie Road, Herald, CA 95638  
Brentwood Union School District, 255 Guthrie Lane, Brentwood, CA 94513  
Byron Union School District, 14301 Byron Highway, Byron, CA 94514  
Castro Valley Unified School District, 4400 Alma Avenue, Castro Valley, CA 94546  
Moraga School District 1540 School Street, Moraga, CA 94566  
Travis Unified School District, 2751 De Ronde Drive, Fairfield, CA 94533  
Walnut Creek School District, 960 Ygnacio Valley Blvd., Walnut Creek, CA 94596

**Call-In Instructions**

**Call-In Number: 1-800-794-6702, Participant Access Code: 5196055#**

\*NOTE – for those members calling in, the location must be accessible to the public and the agenda page must be posted at your teleconference location (outside of main entrance and outside your teleconference location [office door])

**I. CALL TO ORDER**

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**II. ROLL CALL & INTRODUCTIONS**

Bylaws of the Contra Costa County Schools Insurance Group I.G.4. Quorum. A majority of each Committee membership shall constitute a quorum for the transaction of business except that less than a quorum may adjourn from time to time.

Member Districts = 9

Number required to achieve a quorum = 5

Those in attendance were:

**CCCSIG:**

Contra Costa County Schools Insurance Group

Bridget Moore, Executive Director

**MEMBERS:**

Arcohe Union School District

Mindy McCreery, Alternate

Brentwood Union School District

Roxane Jablonski-Liu

Byron Union School District

Tina Pedersen, Alternate

Castro Valley Unified School District

Robin Yearby, Chair

Moraga School District

Daniela Parasidis

Travis Unified School District

Sonia Lasyone

Walnut Creek School District

Audrey Katzman

**ABSENT:**

Canyon School District

Gloria Faircloth

Oakley Union Elementary School District

Maria de la Luz Bordanaro

**CONSULTANTS**

Keenan & Associates

Debra DeSpain

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### III. PUBLIC COMMENTS

There were no public comments.

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### IV. APPROVAL OF AGENDA

2017-052

Action

A motion was made by Audrey Katzman, seconded by Roxane Jablonski-Lie, and unanimously carried to approve the Agenda. Votes:

Arcohe - Aye	Brentwood – Aye
Byron – Aye	Canyon – Absent
Castro Valley – Aye	Moraga - Aye
Oakley – Absent	Travis - Aye
Walnut Creek – Aye	

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### V. APPROVAL OF MINUTES – September 8, 2017

2017-053

Action

A motion was made by Daniels Parasidis, seconded by Audrey Katzman and unanimously carried to approve the September 8, 2017, Minutes as presented. Votes:

Arcohe - Aye	Brentwood – Aye
Byron – Aye	Canyon – Absent
Castro Valley – Aye	Moraga - Aye
Oakley – Absent	Travis - Aye
Walnut Creek – Aye	

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### VI. ADMINISTRATION/HEALTH BENEFIT PROGRAM ADMINISTRATIVE UPDATE 2018 Sutter Health Plus Renewal

2017-054

Action

Debra DeSpain requested information from Sutter Health Plus on September 10 to present to the Committee. The request was directed to upper management; however, they have not provided the information. Based upon this, the recommendation is to renew as presented. In addition, Debra discussed reducing the renewal with Sutter; however, Sutter felt that the renewal was fair and would not engage in negotiations to reduce the overall increase.

The possibility of Arcohe and Castro Valley joining SHP was considered. Arcohe will be offering all four (4) Sutter plans. Castro Valley is a current member of the MCSIG JPA and is subject to withdrawal requirements. The requirement is to submit notice of withdrawal by December 31<sup>st</sup> with a July 1<sup>st</sup> effective date. It could be possible to have Castro Valley join the JPA mid-year provided they move forward with the withdrawal notice.

Regarding the possibility of Travis leaving their SHP plans and joining the CCCSIG SHP plans, moving to the CCCSIG plans would not be cost effective. Therefore, Travis will remain with their current stand-alone Sutter plans.

A motion was made by Daniela Parasidis, seconded by Audrey Katzman and unanimously carried to approve the recommendation of renewing with Sutter Health Plus as presented.

Votes:

Arcohe - Aye	Brentwood – Aye
Byron – Aye	Canyon – Absent
Castro Valley – Aye	Moraga - Aye
Oakley – Absent	Travis - Aye
Walnut Creek – Aye	

## 2018 Kaiser Plan Option Update

2017-055  
Information

It was requested at the September 8<sup>th</sup> HBC meeting by several of the districts to request options to add a Bronze level plan for employees waiving the district plan and moving to an individual plan due to cost.

Debra discussed the possibility of adding the Bronze level options with Kaiser. Kaiser approved the request; however, to add an additional plan, Kaiser will add a 2% load to the existing plans, which would move the renewal from 14% to 16%. This load would only be on the districts that add a plan. If a district chooses to replace a plan with a Bronze level plan, there would be no additional load; however, the rates for the remaining plans 'could' be adjusted to offset the anticipated enrollment into the Bronze level plans.

Based upon this discussion, the districts were in agreement not to move forward with Bronze level options at this time.

## 2018 Western Health Advantage Update

2017-056  
Action

Debra confirmed that the plans agreed to at the September 8<sup>th</sup> meeting were the Premier 20, Premier 40 and Advantage 40. The committee requested to add the HSA 1800 plan as well. Debra discussed this with WHA and they were in agreement to add the 4<sup>th</sup> plan.

In addition, Debra discussed the possibility of add the Western 2025 option at Audrey Katzman's request since there was interest in her office for this plan. After discussing, it was determined this plan would not be added at this time.

The Committee discussed the issue of Travis joining the CCCSIG WHA Plan. Travis currently has 19 members in its current stand-alone WHA Plans, the Premier 20 and HSA 1800 plans. These are two of the same plans being implemented by CCCSIG. The CCCSIG rates were more cost effective as compared to the Travis renewal. Adding Travis to the WHA will help with increasing the CCCSIG pool. There was a question as to receiving utilization for WHA and in order to have information on the pool utilization the pool would need to be around 250 enrollments. Sonia Laysone stated that they would join the CCCSIG JPA for WHA once she discussed it with the Travis Benefit Committee.

Castro Valley is also interested in joining WHA through CCCSIG, however, they are subject to the MCSIG withdrawal requirements through MCSIG and will not be joining now.

There was discussion about the current Sutter enrollment and past Anthem membership. Audrey Katzman stated that she knows that there is interest in the WHA plans.

A motion was made by Roxane Jablonski-Liu, seconded by Audrey Katzman and unanimously carried to allow Travis Unified School District to join the CCCSIG HBC Western Health Advantage program. Votes:

Arcohe - Aye	Brentwood – Aye
Byron – Aye	Canyon – Absent
Castro Valley – Aye	Moraga - Aye
Oakley – Absent	Travis - Aye
Walnut Creek – Aye	

Debra asked Committee members to send her the date and location of their open enrollment meetings/ health fairs to ensure that carrier representatives will be present.

As plan offerings are at the discretion of each district, Debra asked the Committee members to let her know ASAP what WHA plans they will offer.

## **VII. INFORMATION**

### **MEMBER COMMENTS**

**Information**

There were no additional member comments.

### **CONSULTANT COMMENTS**

**Information**

There were no additional consultant comments.

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## **VIII. AGENDA ITEMS NEXT MEETING**

**Information**

The October meeting will be cancelled due to open enrollments and fall breaks.

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## **X. ADJOURNMENT** – Robin Yearby adjourned the meeting at 2:05 P.M.

### **Americans with Disabilities Act:**

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**CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP**

**HEALTH BENEFITS COMMITTEE MEETING  
AGENDA ITEM DETAIL**

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PRESENTED TO: \_\_\_\_\_ DATE: November 3, 2017

Health Benefits Committee

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SUBJECT: \_\_\_\_\_ ITEM #: 2017-059

Flu Clinic Update Enclosure: Information  
No

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Category: Administration

Prepared by: Keenan & Associates

Requested by: Health Benefit Committee

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**BACKGROUND:**

CCCSIG hosted the annual Flu Vaccination Clinics for this fall through Maxim.

**STATUS:**

Keenan will provide a status of clinics to date. Listed below is the 2017 clinic schedule:

- Moraga School District – October 9, 2017, 2:00 P.M. – 5:00 PM
- Walnut Creek School District – October 19, 2017, 2:00 P.M. – 5:00 P.M.
- Brentwood/Byron/Oakley – October 25, 2017, 2:00 P.M. – 5:00 P.M.

**RECOMMENDATION:**

For review and discussion.

**CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP**

**HEALTH BENEFITS COMMITTEE MEETING  
AGENDA ITEM DETAIL**

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PRESENTED TO: DATE: November 3, 2017

Health Benefits Committee

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SUBJECT: ITEM #: 2017-060

Open Enrollment Update Enclosure: Information  
No

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Category: Administration

Prepared by: Keenan & Associates

Requested by: Health Benefit Committee

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**BACKGROUND:**

CCCSIG added Western Health Advantage effective January 1, 2018 which includes the John Muir Medical Group, John Muir Hospital.

**STATUS:**

The district open enrollment schedules are as follows:

- Arcohe: October 30 – November 17
- Brentwood: November 1-November 30
- Byron: November 1 – November 30
- Castro Valley: November 6 – November 17
- Moraga: October 9 - November 10
- Oakley: November 1 – November 17
- Travis: October 30 – November 13
- Walnut Creek: October 30 – November 10

**RECOMMENDATION:**

For review and discussion.

**CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP**

**HEALTH BENEFITS COMMITTEE MEETING  
AGENDA ITEM DETAIL**

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PRESENTED TO: \_\_\_\_\_ DATE: November 3, 2017

Health Benefits Committee

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SUBJECT: \_\_\_\_\_ ITEM #: 2017-061

Kaiser Invoice Payment Procedure Enclosure: Information  
No

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Category: Administration

Prepared by: Keenan & Associates

Requested by: Health Benefit Committee

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**BACKGROUND:**

Based upon Kaiser's invoice process, once a district submits more than 12 late payments, the renewal could be subject to a late payment load for the entire JPA.

**STATUS:**

Keenan will review the Kaiser invoice process.

**RECOMMENDATION:**

For review and discussion.

**CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP**

**HEALTH BENEFITS COMMITTEE MEETING  
AGENDA ITEM DETAIL**

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PRESENTED TO:

Health Benefits Committee

DATE:

November 3, 2017

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SUBJECT:

2018 Health Benefits Committee Meeting Schedule

ITEM #:

2017-062

Enclosure:

**Action**

Yes

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Category:

Information

Prepared by:

Keenan & Associates

Requested by:

Health Benefit Committee

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**BACKGROUND:**

The Health Benefits Committee meetings are scheduled for the second (2nd) Friday of every month. Should there be no business items to discuss, meetings may be cancelled.

**STATUS:**

Keenan will review the proposed meeting schedule.

**RECOMMENDATION:**

To review, discuss and approve the 2018 Health Benefits Committee meeting dates.

## CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP 2018 HEALTH BENEFITS COMMITTEE MEETING SCHEDULE

Date	Location	Time	Notes
January 12, 2018	CCCSIG - Conference Room	10 A.M. - Noon	
February 9, 2018	CCCSIG - Conference Room	10 A.M. - Noon	
March 9, 2018	CCCSIG - Conference Room	10 A.M. - Noon	
April 13, 2018	CCCSIG - Conference Room	10 A.M. - Noon	
May 11, 2018	CCCSIG - Conference Room	10 A.M. - Noon	
June 8, 2018	CCCSIG - Conference Room	10 A.M. - Noon	
July 13, 2018	CCCSIG - Conference Room	10 A.M. - Noon	
August 10, 2018	CCCSIG - Conference Room	10 A.M. - Noon	
September 14, 2018	CCCSIG - Conference Room	10 A.M. - Noon	
October 12, 2018	CCCSIG - Conference Room	10 A.M. - Noon	
November 9, 2018	CCCSIG - Conference Room	10 A.M. - Noon	
December 14, 2018	CCCSIG - Conference Room	10 A.M. - Noon	

**CONTRA COSTA COUNTY SCHOOLS INSURANCE GROUP**

**HEALTH BENEFITS COMMITTEE MEETING  
AGENDA ITEM DETAIL**

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PRESENTED TO:

Health Benefits Committee

DATE:

November 3, 2017

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SUBJECT:

Legislative Update/Briefing

ITEM #:

2017-063

**Information**

Enclosure:

Yes

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Category:

Administration

Prepared by:

Keenan & Associates

Requested by:

Health Benefit Committee

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**BACKGROUND:**

Keenan & Associates provides their clients with updates on current and pending legislation and other items affecting school districts.

**STATUS:**

The following briefing is enclosed:

1. Health Care Reform: White House Issues Ne Executive Order on ACA

**RECOMMENDATION:**

For review and discussion.